

Audience: PARENTS (including Coaches and Team Parents) (22 Jan 06)

Purpose: How to navigate to Your Team Page

1. Log onto www.lcyo.org
2. On the left panel under “**Online Registration**”, click on “Players”
3. As the picture shows below, click on “Your File” tab under the *La Costa Youth Organization* logo
4. Log into the system by inputting your username and password.

Note: if you did not change your username and password, then the default USERNAME is the first 4 letters of your last name (all CAPS) and the first 4 numbers in your address (eg HALL2234). The default PASSWORD is your 7 digit home phone number (eg 7531234).

5. Under the participants (your child’s) name, you will see a link to a team page. It will be the last name of your coach. In this case, it is [Carnow](#).

La Costa Youth Organization

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[View Payment History](#)
[Add Guardian to Account](#)
[Add New Member to LCYO](#)
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Your File

Welcome to "Your File". This is where you can update your account information. Use this area to maintain the information for each La Costa Youth Organization participant as well as additional account information.

Your Online Account : [\(edit your account\)](#)

Your Online Account contains your email address, mailing address, and phone number. You can also view your account [Payment History](#).

Volunteers:

Parents / Guardians: [\(add new parent/guardian\)](#)

Lance Carnow [Edit Guardian](#)
Stephanie Carnow [Edit Guardian](#)

Participants:

MADDIE CARNOW [Edit Member](#)

Program	Team Page	Status	Balance Due
Spr 06- Div 1 (1/1/95 - 12/31/96)	Carnow	Paid in Full	\$0.00